

# Creede Parks and Recreation

City of Creede / P.O. Box 457 / Creede, CO 81130 / 719-658-2729

## Days of '92 Mining Events

### Vendor Booth Registration Information

**DATE:** Saturday, July 4<sup>th</sup>, and Sunday, July 5<sup>th</sup>, 2019 (With mandatory set up on Friday, July 3<sup>rd</sup>.)

**WHERE:** West half of parking lot and old railroad track area south of the Kentucky Belle Market parking lot.

**SPACE – Crafts & Non-Food:** 10' X 10' booths for **\$85.00 each**. Booth locations will be assigned in the order registration and payment is received. Actual size of booth is at least 11' x 11'.

**SPACE - Food:** 10' X 10' booths for **\$175.00 each**. Booth locations will be assigned in the order registration and payment is received. Actual size of booth is at least 11' x 11'.

**FOOD VENDORS:** Must include a sample menu with their registration form.

**CHECK-IN and SET-UP:** **Friday, July 3 is the only set-up day. . All vendors who have a trailer as part of their set-up must be present to set up at the beginning of their designated time. Any vendor who is not ready to set up at the designated time will forfeit their space(s) and fees paid. Vendor's tent or trailer must fit within the spaces paid for or you may not be allowed to set up.**

**Food Vendors- 7 am – 10 am, Food Vendors with trailers** must be ready to set up **by 7 am**. If you do not have a trailer you must still set up **before 10 am**. Food vendors may open for business after they are set up.

**Within the paved parking lot, absolutely no stakes can be used. Tents, etc. must be secured by weights, sand bags, etc.**

**Crafts & Non-Food Vendors- noon-6 pm. Within the paved parking lot, absolutely no stakes can be used. Tents, etc. must be secured by weights, sand bags, etc.**

Kristeen will be available to show vendors where their space(s) are located.

**All Vendors must be open and ready for business by 9am on July 4 and July 5.** Hours of operation will be 9 am – 5 pm at least. Vendors may stay open longer. **You may not close before 5 pm.**

**FEES:** All Fees are to be submitted at the time of registration. Cancellations are to be in writing or emailed. 20% of registration fees (\$17.00 or \$35.00 per space) are non-refundable if cancellation notice is received on or before June 27, 2019. **Please notify me ASAP if you are unable to attend. That will allow me to adjust spaces so there are not empty spaces in the main area.** Registration fees are non-refundable if cancellation notice is received on or after June 28, 2019.

**LICENSES:** **All vendors must have a Colorado State Tax or Special Events Sales Tax License. A Tax ID number must be provided before booth assignment and/or set up of booth. NO EXCEPTIONS**

**LODGING:** For lodging and camping information, please call the Chamber at 1-800-327-2102 or [www.creede.com](http://www.creede.com)

**TAKE DOWN:** **Vendors on the pavement must be packed and their area cleaned up by 10:00pm on Sunday, July 5. Vendors in the dirt lot must be packed and their area cleaned by 3:00pm on Monday, July 6.**

**OTHER:** All vendors are responsible for their display and for set up, tear down and clean-up of their booth space. Booth spaces not cleaned up will be subject to a clean-up charge. Recreation will provide a generator for the food Vendors. Food vendors need to provide their own extension cords. A craft vendor who needs electricity **must contact me** before registration form is sent in to see if a hook-up to the generator will be possible. If it is possible, an added fee of \$85 will be charged. The Days of '92 and the Creede Parks and Recreation assume no responsibility for vendor equipment, inventory, or other property. There will be security patrolling the vendor area from 8:30 pm – 3:00 am July 3<sup>rd</sup> and 4<sup>th</sup>. The wind can blow very hard. If you have a tent, you should have very stout tie-downs but no stakes.

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## Days of 92 Mining Events Vendor Booth Registration Form

### Food Vendor Application

#### Please Print or Type

Return completed form below with fee before June 20, 2020. (Returning vendors: to be guaranteed the same spot as last year, forms and payment must be received by March 31, 2020.)

Submit to: **Creede Parks and Recreation**  
**P.O. Box 457**  
**Creede, CO 81130**

**Make Cashier's Checks or Money Orders payable to City of Creede**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Food Vendor

Number of Spaces: \_\_\_\_\_ X \$175.00 = \$\_\_\_\_\_ Type \_\_\_\_\_

**Include copy of menu**

Colorado Sales Tax Number: \_\_\_\_\_

When facing your trailer set up, where is the tongue? \_\_\_\_\_ on the right \_\_\_\_\_ on the left

How many 10 amp plugs will you need? \_\_\_\_\_ Additional plugs at \$55.00 each \_\_\_\_\_  
(1 plug in is included with each space, so if you pay for 3 spaces, you get 3 plugs.)

Do you need plugs greater than 10 amp? \_\_\_\_\_ If yes, how many \_\_\_\_\_

I certify that all above information is true and correct. In consideration of your acceptance of this application, I hereby for myself, my heirs, executors and administrators waive and release any and all rights and claims for damages myself, my employees, agents or business may have against Creede Parks and Recreation, the City of Creede, its representatives and volunteers, and the Kentucky Belle Market for any and all injuries suffered by myself, or damage to my business; and further agree to indemnify and hold the City of Creede, Creede Parks and Recreation and the Kentucky Bell Market, its representatives and volunteers harmless in account of any such claim.

I have read and understood the above waiver.

\_\_\_\_\_  
Signature of vendor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Doing Business As

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## Days of 92 Mining Events

Before you set up on the parking lot, a copy of this must be signed by each vendor.

### Vendor Booth Registration Form

#### Craft Vendor Application

Please Print or Type

Return completed form below with fee before June 20, 2020. (Returning vendors: to be guaranteed the same spot as last year, forms and payment must be received by March 31, 2020)

Submit to: **Creede Parks and Recreation**  
**P.O. Box 457**  
**Creede, CO 81130**

**Make Cashier's Checks or Money Orders payable to City of Creede**

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### **Craft Vendor**

Number of Spaces: \_\_\_\_\_ X \$85.00 = \$ \_\_\_\_\_ Type of craft \_\_\_\_\_

Colorado Sales Tax Number: \_\_\_\_\_

**I certify that all above information is true and correct. In consideration of your acceptance of this application, I hereby for myself, my heirs, executors and administrators waive and release any and all rights and claims for damages myself, my employees, agents or business may have against Creede Parks and Recreation, the City of Creede, its representatives and volunteers, and the Kentucky Belle Market for any and all injuries suffered by myself, or damage to my business; and further agree to indemnify and hold the City of Creede, Creede Parks and Recreation and the Kentucky Bell Market, its representatives and volunteers harmless in account of any such claim.**

**I have read and understood the above waiver.**

\_\_\_\_\_  
Signature of vendor

\_\_\_\_\_  
Date

Doing Business As \_\_\_\_\_

Before you set up on the parking lot, a copy of this must be signed by each vendor.

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## Days of 92 Mining Events

Each vendor will be responsible for any damage to the paved parking lot in his/ her space(s). No stakes may be used to tie down tents or tables. Other weight systems must be used that will cause no damage to the parking lot surface.

If a vendor causes damage to the parking lot, he/she will be billed for the repair.

Vendors must take all their trash to the dumpster located on the north and south ends of the lot, do NOT fill up the trash cans that are there for the consumers. Your area must be cleaned of your trash before you leave. Food vendors, you must clean any and all oil spills off the asphalt.

I understand all REQUIREMENTS for this event: Vendors are responsible for collecting and paying applicable taxes and for obtaining required licenses or permits. I understand that the City of Creede reserves the right to limit vendors of the same industry. Cleaning fee: if excess grease or waste is left in assigned vendor spot, Creede Parks and Recreation/City of Creede will charge me a \$100 cleaning fee. You are responsible for taking any and all trash to the large dumpsters provided or taking it with you. Do not leave it on site. By signing this, I agree to the terms above.

Each vendor must check out with Kristeen before you leave in order to be in good standing for the next season.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

Doing Business As \_\_\_\_\_

\_\_\_\_\_  
Creede Parks and Recreation

\_\_\_\_\_  
Date received

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Before you set up on the parking lot, a copy of this must be signed by each vendor.